

Explanation of variances – pro forma

Name of smaller authority: Butley, Capel St Andrew & Wantisden Parish Council

County area (local councils and parish/parished areas): SUFFOLK

Insert figures from Section 2 of the AGAR in all Blue highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2019/20 £	2020/21 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	3,829	3,595				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	2,799	2,815	16	0.57%	NO		
3 Total Other Receipts	506	7,197	6,691	1322.33%	YES		As Below - Receipts were higher in 2020/21 due to the following being received:- Sale of Art Panels at Auction from Butley Telephone Kiosk - £3146.40, A VAT Reclamation for £1010.42, £225 was received from ESC's Enabling Community Budget towards the purchase of a swimmer, £2815.03 was received from SCC's Locality Budget towards the purchase of a bus shelter to be sited at Short Walk
4 Staff Costs	1,750	1,893	143	8.17%	NO		
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	1,789	1,354	-435	24.32%	YES		As Below:- There were less payments in 2020/21 due to a payment in 2019/20 of £512.80 being paid towards a case for the defibrillator.
7 Balances Carried Forward	3,595	10,360				EXPLANATION REQUIRED ON RESERVES TAB AS TO WHY CARRY FORWARD RESERVES ARE GREATER THAN TWICE INCOME FROM LOCAL TAXATION/LEVIES	The Year End High Reserves were due to £5961.43 being ringfenced towards the purchase of a bus shelter to be sited on Short Walk, Butley
8 Total Cash and Short Term Investments	3,595	10,360				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	7,694	7,694	0	0.00%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable